IVD Program Manager

MyCartis is devoted to improve healthcare for everyone. Our next generation Dynamic Multi-Analyte Technology (DMAT™) delivers an in-depth analysis of a wide range of biomarkers quickly, accurately and cost-effectively. Its unique features enable researchers to explore human biology at a new level, helping them to map biomarker information to diseases and drug responses, and thereby accelerating the innovations on personalized medicine.

Job Description

We are seeking a highly motivated IVD Program Manager to join our team. The IVD Program Manager is responsible for leading all project management activities related to in vitro diagnostic (IVD) product development and industrialization. The role will encompass multiple, cross-functional project teams, located both internally within and externally to MyCartis at third-party developers and manufacturers.

Main Responsibilities

- Plan, monitor and report on development activities occurring across multiple project teams located both internally within and external to MyCartis. The scope includes the development and industrialization of in vitro diagnostic assays, software, instrumentation, consumables and process development;
- Establish and maintain a master integrated development plan and schedule for all project activities, and delivered in line with MyCartis business goals and objectives; co-ordinate these activities to ensure respective deliverables and milestones are maintained by each project team;
- Track and report on progress of key project milestones, activities, risks and financial expenditure to the project teams, to project sponsors and relevant program steering committees as required;
- Identify and communicate project risks, and actively development contingency plans;
- Anticipate potential program deviations and lead corrective measures are implemented to ensure agreed deliverables and milestones are maintained;
- Establish and co-ordinate the project reporting structures across the organization boundaries including steering committees and management reporting;
- Leads by example demonstrating best practices in project planning, reporting and delivery techniques;
- Work with Quality function to ensure project DHFs are completed in line with design control requirements, project and quality plans in a timely manner.

Profile

- A degree in a relevant science or engineering field with a bias towards biological / life sciences, or equivalent combination of education and relevant work related experience;
- A Certified project management accreditation (PRINCE2 / PMI);
- Minimum of 5 years of relevant project management experience in running complex, multi-disciplined projects within an IVD / Medical Devices or equivalent regulated product development environment;
- Good understanding of the regulatory requirements for in vitro diagnostic products ideally encompassing EU and US regulations;
- Aptitude for planning and delivering multiple, concurrent tasks, with an attention to detail, order and clarity;
- An ability to interpret, summarize and communicate scientific / technical information;
- Excellent written and oral communication skills;
- Strong team leadership skills, delivered in a professional, respectful and collaborative manner across multi-functional / skilled teams;
- Ability to work in a fast moving, changing environment with a flexible, enthusiastic and strong work ethic;
- A motivation for personal and business successes;
- Commitment to product and process quality;
- Proficient in the use of MS Office tools including MS Project.
We offer

We offer you a competitive compensation package. On top of that we offer you a challenging job in an exciting environment. You will be part of a young and dynamic team and have the ability to shape the future together.

Interested?

Please apply by e-mail (motivational letter and CV in English) to jobs@mycartis.net using the job title as a reference.